

USE-OF-TIME ANALYSIS: All Hours Oct 1 - Oct 31, 2025

OK	CATEGORY GOAL	%TIME (Actual)	CATEGORY		%TIME	HOURS	FREQ.
✖	Student Services 83% <i>or more</i>	Direct Student Services 44%	Instruction	■	24.8	24.6	44
			Appraisal and Advisement	■	0	0.0	0
			Counseling	■	18.7	18.5	43
		Indirect Student Services 23%	Referrals/Consultation/Collaboration	■	23.3	23.1	33
✖	Program Planning & School Support 17% <i>or less</i>	33%	Defining, Managing, Assessing Activities	■	6.5	6.4	8
			Fair-Share Responsibility Activities	■	26.0	25.8	36
✘	Non-School-Counseling 0%	1%	Non-School-Counseling Tasks	■	0.8	0.8	1

\*GADOE Rule 160-4-8-.05 SCHOOL COUNSELING.  
99 hours 165 events