

USE-OF-TIME ANALYSIS : Aug 1, 2021 - Jul 31, 2022 - All Hours

OK	CATEGORY GOAL*	%TIME (Actual)	CATEGORY	%TIME	HOURS	FREQ.
✘	Student Services 80% <i>or more</i>	Direct Student Services 30%	Instruction	14.1	13	23
			Appraisal and Advisement	0	0	0
			Counseling	15.7	15	39
✘	Program Defining, Managing and Assessing 20% <i>or less</i>	Indirect Student Services 37%	Referrals/ Consultation/ Collaboration	37.2	35	69
			Defining, Managing, Assessing Activities	16.3	15	19
			Fair-Share Responsibility Activities	16.7	16	28
✔	Non-School-Counseling 0%	0%	Non-School-Counseling Tasks	0	0	0

\*American School Counselor Association (2019). *The ASCA National Model: A Framework for School Counseling Programs, Fourth Edition*. Alexandria, VA: author.