

USE-OF-TIME ANALYSIS: All Hours Nov 1 - Nov 30, 2025

OK	CATEGORY GOAL	%TIME (Actual)	CATEGORY		%TIME	HOURS	FREQ.
✓	Student Services 80% <i>or more</i>	Direct Student Services 70%	Instruction	■	50.8	28.0	31
			Appraisal and Advisement	■	1.4	0.8	1
			Counseling	■	18.1	10.0	17
		Indirect Student Services 25%	Referrals/Consultation/Collaboration	■	24.9	13.7	23
✓	Program Planning & School Support 20% <i>or less</i>	5%	Defining, Managing, Assessing Activities	■	4.2	2.3	2
			Fair-Share Responsibility Activities	■	0.6	0.3	1
✓	Non-School-Counseling 0%	0%	Non-School-Counseling Tasks	■	0	0.0	0

55 hours 75 events