USE-OF-TIME ANALYSIS: All Hours Sep 1 - Sep 30, 2026

OK	CATEGORY GOAL	%TIME (Actual)	CATEGORY		%TIME	HOURS	FREQ.
✔	Student Services 80% *or more*	Direct Student Services 50%	Instruction	■	20.8	18.2	29
			Appraisal and Advisement	■	0.0	0.0	0
			Counseling	■	28.8	25.2	59
		Indirect Student Services 39%	Referrals/Consultation/Collaboration	■	39.3	34.3	49
✔	Program Planning & School Support 20% *or less*	10%	Defining, Managing, Assessing Activities	■	9.0	7.8	6
			Fair-Share Responsibility Activities	■	1.0	0.8	2
✖	Non-School-Counseling 0%	1%	Non-School-Counseling Tasks	■	1.1	1.0	2

87 hours 147 events