

**USE-OF-TIME ANALYSIS: Aug 1 - Aug 31, 2022 - All Hours**

OK	CATEGORY GOAL	%TIME (Actual)	CATEGORY		%TIME	HOURS	FREQ.
✘	<b>Student Services</b> <b>80% or more</b>	<b>Direct Student Services</b> <b>17%</b>	Instruction	■	9.8	15	24
			Appraisal and Advisement	■	0	0	0
		<b>Indirect Student Services</b> <b>40%</b>	Counseling	■	7.6	12	36
			Referrals/Consultation/Collaboration	■	39.8	62	77
✘	<b>Program Planning &amp; School Support</b> <b>20% or less</b>	<b>30%</b>	Defining, Managing, Assessing Activities	■	13.5	21	23
			Fair-Share Responsibility Activities	■	16.6	26	42
✘	<b>Non-School-Counseling 0%</b>	<b>13%</b>	Non-School-Counseling Tasks	■	12.7	20	10

\*American School Counselor Association (2019). The ASCA National Model: A Framework for School Counseling Programs, Fourth Edition.