

USE-OF-TIME ANALYSIS : Nov 1 - Nov 30, 2021 - All Hours

OK	CATEGORY GOAL	%TIME (Actual)	CATEGORY	%TIME	HOURS	FREQ.	
✓	Student Services 80% <i>or more</i>	Direct Student Services 32%	Instruction	■	10.5	9	13
			Appraisal and Advisement	■	0	0	0
			Counseling	■	21.7	18	35
		Indirect Student Services 50%	Referrals/ Consultation/ Collaboration	■	49.5	40	73
✓	Program Defining, Managing and Assessing 20% <i>or less</i>	16%	Defining, Managing, Assessing Activities	■	5.2	4	5
			Fair-Share Responsibility Activities	■	10.4	8	19
✗	Non-School-Counseling 0%	3%	Non-School-Counseling Tasks	■	2.8	2	4

149 events. 81.33 hours.